



FULL MANAGEMENT

12% (incl VAT) *
(cost effective for 8 months plus tenancies)

LET ONLY

Equivalent of one month's rent (incl VAT) *

	FULL MANAGEMENT	LET ONLY
Market Appraisal & Advice	●	●
Full Marketing of Property	●	●
Conduct Viewings	●	●
Negotiation	●	●
Full Referencing	●	●
Right to Rent Checks	●	●
Preparation of Tenancy Agreement	●	●
Arrange Pre-Tenancy Cleaning & Preparation (Landlord paid)	●	●
Prepare Schedule of Condition & Inventory	●	●
Collect first month's rent & Deposit	●	●
Lodge Deposit with DPS	●	●
Check-in of Tenant	●	●
Inform Utilities	●	●
Collect monthly rent	●	
Monthly and annual Statements	●	
Arrange Maintenance and Repairs	●	
Arrange Saftey Checks	●	
Management Visits & Compliance	●	
Tenancy Agreement Renewal	●	
Check out of Tenant	●	●
Return of Deposit	●	●
Re-Market*	●	

*In addition all new tenancies, whether managed or let only, attract an up front and inclusive set up fee of: properties of up to 3 bedrooms £180 (incl VAT), properties of 4 bedrooms and above £300 (incl VAT)

Handling rent arrears, deposit disputes & insurance claims can be time-consuming and are charged at a rate of £60 (incl VAT) per hour. Management of projects at a cost exceeding £1500.00 are charged at 18% (incl VAT) of the total cost.

